

OHSAS 18001:2007

INTERNAL AUDIT

TRAINING

2-DAYS WORKSHOP

OHSAS 18001:2007 is a widely used and accepted standard as a framework for establishing the Safety Management System in the industries and businesses. As one of the essential requirements of this system, the safety standard requires periodic internal auditing of the system to ensure it remains suitable and effective to the needs of the organization.

Objective: Internal Auditor Training Course for OHSAS 18001:2007 Safety Management System is designed to provide requisite knowledge and skills to the participants to plan, conduct and report audit in accordance with ISO 19011:2002 standard. This training for OHSAS 18001:2007 Internal auditors focuses on teaching participants an effective approach for auditing occupational health and safety (OH&S) management systems.

Course Contents: This course will include; Safety concepts and terminology - Hazards - Identification of hazards in the industrial environment - Risk - Hazard and Risk Determination - Health and Safety Issue at Work - Introduction to OHSAS 18001:2007 Standard - OH&S Policy - Planning - Safety Objectives - Safety Management Programs - Implementation and Operation - Structure and Responsibility - Training, Awareness & Competence - Consultation and Communication - Safety Documentation - Document & Data Control - Operation Control - Emergency Preparedness & Response - Checking & Corrective Action - Performance Measurement & Monitoring -

Accidents / Incidents - Records Management - Audits - Management Reviews - ISO 19011:2002 audit concepts and terminology - Audit process and responsibilities - Auditors qualification - Planning of 'Process Approach' audit - Audit scope, objective and plan - Audit checklist - Document review - Opening meeting - Conducting on-site audit - Audit methods and techniques - Collecting evidence - Interviewing techniques - Observations - Records check - Activities sampling - Audit findings - Grading non-conformities - Corrective Action Requests - Closing meeting - Audit Report - Typical contents of an audit report - Surveillance and follow up visits

Who should attend: This course is designed for all managerial level; safety managers, supervisors, staff and line managers, project managers and safety officers.

Course Facilitators: Course facilitators are competent and qualified safety practitioners with practical industrial and managerial experience.

Course Material: Course material given to each participant will include study material and copies of the relevant standard.

Course Certificate: Each participant will be entitled for a training certificate.

Course Schedule and venue: The training runs from 09:00 hrs. to 17:00 hrs with one hour lunch break and two coffee breaks. The venue and the detailed programme will be intimated well in advance of the scheduled dates.

For further details, fee or quotation, please contact:

Training Coordinator

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